



## Part A – Form LA00

### Contact and Land Details

#### Requirements

1. **Part A:** Contact and land details will need to be completed.
2. **Part B:** Application specific form will need to be completed.
3. Payment of the prescribed [Application fee](#) (per title reference), if relevant. A refund of application fees will not be given. (Details of fees are available on the [Department of Resources website](#) at <<https://www.resources.qld.gov.au>> or from a regional [department's business office](#) or call 13 QGOV 13 74 68).
4. If the application is not lodged by a solicitor, bank or consultant on behalf of the applicant, then all applicants must sign the declaration on the appropriate Part B application form.
5. All parts of this application form need to be completed accurately, otherwise your application may be returned to you to complete.
6. Your application will not be considered as having been properly made unless all parts of this application form have been completed accurately, otherwise your application may be returned to you to complete.
7. Prior to lodging your application, the Department encourages the applicant to have a pre-lodgement meeting with a departmental officer who will provide additional information in relation to native title, expected timeframes, anticipated costs and to ensure the application will achieve your desired outcome.

#### Important information

7. All applications will be processed having regard to the requirements of the [Land Act 1994](#) <<https://www.legislation.qld.gov.au/>> and related legislation, approved policies and procedures and the requirements of all other agencies with an interest in the land.
8. All completed applications can be lodged with the department by sending information to the following email or postal addresses.
9. **Email:** [SLAMlodgement@resources.qld.gov.au](mailto:SLAMlodgement@resources.qld.gov.au)
10. **Post:**  
Department of Resources  
PO Box 5318  
Townsville QLD 4810
11. If lodging an application, all relevant Part B application forms must be signed and supporting documentation must be scanned and then emailed.
12. In terms of the [Right to Information Act 2009](#) interested parties may seek access to the department's records and view relevant documents.
13. Information on this form, and any attachments, is being collected to process and assess your application under the [Land Act 1994](#). The consideration of your application may involve consultation, and if so details of your application may be disclosed to third parties. They will not be otherwise disclosed outside the department unless required or authorised by law.

## Contact Details

### Lodger Details and Mailing Address

A lodger is only required when a solicitor, bank, consultant lodges the application on behalf of the applicant.

#### Full Name(s)

Title	First name	Surname

#### Company name(s)


If a Corporation then record  ACN  ARBN  ABN

#### Postal Address


#### Phone number

#### Mobile phone

#### Email

### Applicant(s) Details and Mailing Address

If the applicant is a Corporation, either the Australian Company number, Australian Registered Body number or the Australian Business number must be shown.

#### Full Name(s)

Title	First name	Surname

#### Company name(s)


If a Corporation then record  ACN  ARBN  ABN

**Note:** if the applicant is a Corporation, a requirement of the application is providing evidence (as at the date of application), that the Corporation is registered with the [Australian Securities and Investments Commission \(ASIC\)](https://asic.gov.au/online-services/search-asic-s-registers/) at <https://asic.gov.au/online-services/search-asic-s-registers/>. ([company summary printout](#)) and if applicable, also registered with the [Australian Business Register \(ABR\)](https://www.abr.business.gov.au) at <https://www.abr.business.gov.au> ([ABN lookup record extract](#)).

#### Postal Address


#### Phone number

#### Mobile phone

#### Email

#### Future correspondence should be sent to:

Lodger

Applicant

#### 1. Are the applicants a foreign acquirer as defined by the Additional Foreign Acquirer Duty (AFAD)?

Yes

go to 2

No

go to 4

**Note:** For further information refer to the Queensland Government website to determine if the applicant/s are a [foreign person](#) (acquirer) for AFAD.

Government website to Types of foreign persons for additional foreign acquirer duty:-

<<https://www.business.qld.gov.au/industries/service-industries-professionals/professional-financial-services/transfer-duty/investors/afad/foreign-persons>>.

**2.** Is the application related to the purchase of land, for example a permanent road closure, or conversion of a lease where the land is or will be used solely or primarily for residential purposes as defined for the Additional Foreign Acquirer Duty (AFAD) under the Duties Act 2001?

Yes

**go to 3**

No

**go to 4**

**Note:** Under the Duties Act 2001 an additional amount of duty applies where the land is residential land and the applicant is [a foreign person](#) (acquirer) for AFAD.

Government website for Additional Foreign Acquirer Duty:-

<<https://www.business.qld.gov.au/industries/service-industries-professionals/professional-financial-services/transfer-duty/investors/afad/foreign-persons>>.

**3.** Enter the full name/s of the foreign acquirer/s.  
(If there is insufficient space, please lodge as an attachment). **go to 4**

Full Name/s (If a company, also provide a contact name)	Share held

**4.** Are the Applicant/s registered for GST and acquiring the land for a creditable purpose?

Yes

No

**go to 5**

**Note:** Under the [Tax Administrator Act \(Cth\) 1953](#) certain purchasers of new residential premises or potential residential land are required to withhold the Goods and Services Tax (GST) amount from the price of the supply (purchase price) for payment directly to the Australian Taxation Office (ATO) as outlined on the ATO's website. The department is unable to provide further advice on the ATO's requirements. For further information contact the ATO on 13 28 65 or visit the ATO website <<https://www.ato.gov.au/business/gst/in-detail/your-industry/property/gst-property-settlement-online-forms-and-instructions/>> or seek advice from a financial or legal expert.

**Details of land for which the application is being lodged**

5. Select the type of land for which the application is being lodged:

- Permit
- Licence
- Lease
- Unallocated State Land (USL)
- Road
- Trust Land Reserve/ Deed of Grant in Trust (DOGIT)
- Dealing Number (refer to Item 6)
- Other

go to 6

6. Enter the description of the land for which the application is being lodged. If this application concerns a road, enter the description of the land adjoining the road.

Schedule 1		
You must enter either the Lot on Plan or Title Reference of the land for which the application is being lodged.		
Lot	Plan	Title Reference

go to 7

The details of the land can be found on a current title. To check this you can purchase a title search by calling **1300 255 750**, visiting the [Titles Registry website](https://www.business.qld.gov.au/industries/building-property-development/titles-property-surveying/titles-property) <<https://www.business.qld.gov.au/industries/building-property-development/titles-property-surveying/titles-property>> (and search 'title searches and copies of documents') or visiting one of the department's business centres. Lot on Plan details are located on your rates notice or downloading the [Queensland Globe](https://www.business.qld.gov.au/business/support-tools-grants/services/mapping-data-imagery/) <<https://www.business.qld.gov.au/business/support-tools-grants/services/mapping-data-imagery/>> to help access current Lot on Plan details.

If insufficient space, please add additional description as an attachment.

7. Enter additional details of the land

Dealing number

Tenure type  Tenure number

Local Government

Other details of land location (optional)

go to 8

8. Have you participated in a pre-lodgement meeting with the department (strongly encouraged)?

Yes

go to 9

No

Please provide name of officer you spoke with and this department's associated reference.

Department Contact  
Officer

Pre-lodgement ID  
(eLVAS CI Ref)

9. Provide details of pre lodgement meeting.

(If there is insufficient space, please lodge as an attachment)


**Note:** Departmental Officers contact details and any reference number should be included if known.

**THIS FORM MUST BE ACCOMPANIED BY THE RELEVANT PART B APPLICATION FORM**