



Part C – Form LA30

Statement in relation to an application under the Land Act 1994 over State land

Requirements

1. Part C Form LA30 is to be used to support the following applications under the *Land Act 1994* (Land Act):
 - **Part A – Form LA00** – [Contact and Land Details](#)
 - **Part B - Form LA03:** [Permit to Occupy application](#)
 - **Part B - Form LA18:** [Road Closure application](#)
 - **Part B - Form LA20:** [Simultaneous Road Opening and Closure application](#).
2. Please refer to the [Department of Resources website](https://www.dnrme.qld.gov.au/land-water) <<https://www.dnrme.qld.gov.au/land-water>> (and search 'State Land Forms') for the relevant Part B form for specific application requirements or by contacting a regional [department's business office](#) or call 13 QGOV 13 74 68.

Important information

3. Notice of your application must be first provided to the road manager (if application is over a road) or trustee of the reserve (if application is over a reserve) to determine the impacts of your application.
4. **Road Manager** is –
 - the local government for a road that is under the control of the local government; or
 - for a State controlled road – the chief executive of the Queensland Government agency administering the [Transport Infrastructure Act 1994](#) visit the [Department of Transport and Main Roads](#) website at <<https://www.tmr.qld.gov.au>>.
5. Section 68 of the [Local Government Act 2009](#) <<https://www.legislation.qld.gov.au/>> and section 74 of the [City of Brisbane Act 2010](#) requires notice of any proposed closure or opening be provided to the local government. The local government must fully state its reasons for its decision, which this department will consider.
6. The local government may have a specific local law for administering the use of local roads and reserves.
7. If the local government can authorise the proposed activity over a local road under a specific local law for administering the use of local roads, an application for a permit to occupy is not required by this department. Contact the relevant local government for authorisation of the proposed activity.
8. If the State government department administering state-controlled roads can authorise the proposed activity on a state controlled road under the *Transport Infrastructure Act 1994*, an application for permit to occupy is not required by this department. Contact Department of Transport and Main Roads for authorisation of the proposed activity.
9. A Permit to Occupy application over a reserve or road must include the support of the reserve trustee or the road manager (please see items 11 and 12 below). For reserve land, the trustee of the reserve must provide additional comments stating why a trustee lease is not supported
10. This form must be supported by a drawing (minimum size A4) which includes the following information:
 - specific location
 - area of land under application
 - Lot on Plan information
 - Scale
 - Dimensions

- a north point.
11. This form must be lodged with the application, including **Part A Form LA00: [Contact and Land Details](#)** and the relevant Part B form, within three (3) months of the authorisation by the road manager or trustee of the reserve.
 12. Information on this form, and any attachments, is being collected to process and assess your application under the [Land Act 1994](https://www.legislation.qld.gov.au/) <https://www.legislation.qld.gov.au/>. The consideration of your application may involve consultation, and if so details of your application may be disclosed to third parties. They will not be otherwise disclosed outside the department unless required or authorised by law.

I/We

, as

Please tick relevant fields –

Road Manager; or

Trustee of a reserve issued under the *Land Act 1994*.

Have considered information from the applicant including:

Completed copy of the application form, namely Part A and Part B – Application under the Land Act 1994

Copy of drawing referred to as

(copy attached, endorsed by the road manager or trustee)

and advise the Department of Resources that use of the land as proposed:

Will be authorised by the road manager or trustee of the reserve land and advise that no further contact with Department of Resources is needed at this time. A formal application to the road manager will be required.

Can be authorised by the road manager or trustee of the reserve, however it is not supported for the reasons detailed in the additional comments.

Is unable to be authorised by the road manager or trustee of the reserve and it is not supported for the reasons detailed in the additional comments.

Can be authorised by the road manager or trustee of the reserve, however for the reasons detailed in the additional comments, requests to Department of Resources to consider an application under the [Land Act 1994](#).

Is unable to be authorised by the road manager or trustee of the reserve, however for the reasons detailed in the additional comments, requests Department of Resources to consider an application under the [Land Act 1994](#).

Additional Comments

Provide information or requirements that you believe should be considered when assessing this application.

(If there is insufficient space, please lodge as an attachment)

Does the road manager or trustee of the reserve require further contact from the department before a decision is made on the application?

Yes

No

Note – a different form of tenure may be considered a more appropriate tenure once the application has been assessed.

Authorisation

I certify that I have the authorisation to make this statement and the information I have provided is true and accurate.

I have signed a copy of the attached drawing provided by the applicant in relation to this application.

Full name and position of person making this declaration on behalf of the road manager or trustee

Signature

Date: / /

This information will not otherwise be disclosed outside of the department unless required or authorised by law as under the [Right to Information Act 2009](#).