



Part B – Form LA21

Exchange of Land Application

Requirements

1. This application is for exchange of State land.
2. Please read the respective [Purchasing, exchanging or allocating state land guide](#), which includes application restrictions.
3. Payment of the prescribed [Application fee](#) (per title reference), if relevant. A refund of application fees will not be given. (Details of fees are available on the [Department of Resources website](#) at <<https://www.resources.qld.gov.au>> or from a regional [department's business office](#) or call 13 QGOV 13 74 68).
4. **Part A - Form LA00:** [Contact and land details](#) will need to be completed and submitted with your application.
5. Any additional information to support the application.
6. Your application will not be considered as having been properly made unless all parts of this application form have been completed accurately, otherwise your application may be returned to you to complete.
7. Prior to lodging your application, the Department **strongly encourages** the applicant to have a **pre-lodgement meeting** with a departmental officer who will provide additional information in relation to native title, expected timeframes, anticipated costs and to ensure the application will achieve your desired outcome.

Important information

8. Your application will be assessed against requirements under the [Land Act 1994](#) <<https://www.legislation.qld.gov.au/>> to determine the most appropriate use and tenure.
9. If an application is approved, the written offer sets out various conditions such as:
 - payment of any difference in the land valuations, including GST.
 - payment of stamp duty.
 - lodgement of a plan of subdivision, if needed.
 - payment of all regulatory fees and charges.
10. Information on this form, and any attachments, is being collected to process and assess your application under section 18 of the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
11. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email stateland@resources.qld.gov.au if you do not wish for the department to contact you.
12. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
13. For further privacy information click [Privacy](#) or go to <www.resources.qld.gov.au/home/legal/privacy>.

Office
Use Only

Exchange of Land



1. The application is for:

Exchange of Leasehold land **go to 2**

Exchange of Freehold land **go to 2**

2. Have you made a previous application for an exchange of this land?

Yes **go to 3**

No **go to 6**

3. Was this application refused?

Yes **go to 4**

No **go to 6**

4. Has there been any change in circumstances from the previous application, which may lead to this application being accepted for further consideration?

Yes **go to 5**

No **go to 6**

Your application may be refused if circumstances have not changed.

5. Provide details of the change in circumstances from the previous application. **go to 6**
(If there is insufficient space, please lodge as an attachment)

6. Provide details of the current use of land e.g. grazing. **go to 7**
(If there is insufficient space, please lodge as an attachment)

7. Enter details of you land in Schedule 2 below

Schedule 2	
Lot/Plan	Title Reference

go to 8

The details of the land can be found on a current copy of the Title or on your rates notice. A current title search can be purchased by calling **1300 255 750**, visiting the [Titles Queensland website](https://www.titlesqld.com.au/) <https://www.titlesqld.com.au/> (and select 'Searches') or visiting one of the [regional business centres](#).

If insufficient space, please add additional description as an attachment.

8. Enter details of you land in Schedule 3 below

Schedule 3	
Lot/Plan	Title Reference

go to 9

The details of the land can be found on a current copy of the Title or on your rates notice. A current title search can be purchased by calling **1300 255 750**, visiting the [Titles Queensland website](https://www.titlesqld.com.au/) <https://www.titlesqld.com.au/> (and select 'Searches') or visiting one of the [regional business centres](#).

If insufficient space, please add additional description as an attachment.

9. Provide specific details of the reasons you require an exchange of land, and list below ALL existing improvements on your land e.g. fencing, dams, buildings etc. go to 10

(If there is insufficient space, please lodge as an attachment)

A property sketch and/or aerial photo overlay of the improvement should be attached to the application.

10. Provide details of any additional information to support the application. (optional) go to 11

(If there is insufficient space, please lodge as an attachment)

Attachments

The following will need to be lodged with your application for it to be considered a properly made application. If all this information is not submitted, your application will be returned.

11. Tick the box to confirm the attachments for part of the application:

- Application Fee
- Part A – Form LA00 – Contact and Land details
- Property sketch and /or aerial photo overlay

It is recommended that any attached plans, sketches or maps be of A4 or A3-size. Your application will not be considered as having been properly made, unless all parts of this application form are completed accurately. In this instance your application may be returned to you for completion.

Declaration

I certify that I have read the information, which forms part of this application and the information I have provided is true and accurate.

Signature of applicant (or their legal representative)

Date: / /

If applicant, section 142 of the [Land Act 1994](#) states a person is eligible to apply for, buy or hold land under the Land Act 1994 if the person is an adult, that is, 18 years of age or over. If the legal representative of the applicant is signing as the applicant then the legal representative's full name must be printed immediately below the signature.