



# Application for total surrender

*Mineral Resources Act 1989, Petroleum and Gas (Production and Safety) Act 2004,  
Petroleum Act 1923, Geothermal Energy Act 2010 and  
Greenhouse Gas Storage Act 2009*

## Form MMOL-31 Version 4

You may make an application for total surrender an area of your permit electronically using the [MyMinesOnline](#) system. Alternatively you may complete the original of this application and submitting the application, any attachments and the prescribed fee at a [Mines lodgement office](#).

**Note:** A document containing information that is false or misleading may attract a maximum penalty of 200 – 500 penalty units.

Please use a pen and write neatly using **BLOCK LETTERS** Cross where applicable ☒. Where insufficient space anywhere on this form, attach a separate page.

### Question 1 – Permit and holder details

Permit number (eg ML01234):


Current expiry date:


#### Detail the current holder(s)

	Holder 1	Holder 2	Holder 3
Company Name/surname:			
Given name (if individual):			
ACN/ARBN			
% Holding:			

### Question 2 – Contact Details

Phone number:

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Address:


### Question 3 – Security details

Any security or rental owed to you will be refunded once any outstanding requirements for the permit are finalised. The refund of security deposit cannot occur until 6 months after the permit expires.

Amount of security held:

\$
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## Pipeline licence holders only

### Pipeline licence:

Was the pipeline being surrendered used for the transportation of fuel gas?

☐ Yes

☐ No

If **yes**, Have you provided a notice of your intention to surrender three months prior to making this application?

☐ Yes

☐ No

If you have not provided this intention, contact the [Petroleum Assessment Hub](#) for assistance

### Note: Reporting

All reports must be up to date on the permit at the time of surrender

If a surrender report for whole or part area must be lodged in GSQ Lodgement Portal on the same day as making this application for petroleum, gas, and geothermal permits (refer to relevant legislation for particular requirements for reporting)

A final report for mineral and coal exploration must be lodged within two months from when the permit ends.

#### Exploration permits and MDLs:

- A statement that you have satisfactorily complied with the condition to carry out improvement restoration to the land (in the form of a statutory declaration)

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#### Mining Claims and Mining Leases

- A statement from the landowner that you have satisfactorily complied with the condition to carry out improvement restoration to the land.
- Photos after improvement restoration.
- Plan illustrating where photos were taken and aspect

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#### Additional attachments requirements:

##### Mining lease and mining claim:

- Duly completed royalty return together with any royalty payable; or evidence that payment of royalty and/or a royalty return has been provided

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##### Additional Coal or oil shale mining lease

- A report providing information about the authorised activities carried out on the area and the results of the activities

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##### Petroleum and Gas:

- Provide a statement detailing that no structures, equipment, wells or bores require decommissioning; or the Minister has fixed a date for decommissioning
- A statement detailing the holder's compliance with the conditions of the authority, and reasons for any non-compliance, is provided
- A report providing information about the authorised activities carried out on the area and the results of the activities

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##### Additional 1923 Act requirement:

- Provide evidence establishing that there are no outstanding wages and moneys due and payable to the workers in the employ of the lease holder; evidence establishing that there are no outstanding moneys due and payable to the State; and a statement establishing that the public interest will not be impaired by the surrender of the petroleum lease

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##### Pipeline licence:

- Provide a statement detailing the reasons for surrender of the pipeline

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##### Geothermal

- Evidence that all equipment and plant has been removed



#### Question 4 –Obligations and declaration

**WARNING:** Giving false or misleading information is a serious offence.

- I have read and understood the **resource guides** and *resources legislation*.
- I understand my obligations as an applicant/holder for the permit.
- I have truthfully declared all relevant details requested of me in this application.
- If any part of this form has been completed with the assistance of another person, I declare that the information as set down is true and correct and has been included with my full knowledge, consent and understanding.

**Note: if this form is being signed by a person other than the current registered holder, a letter of authority or power of attorney documents must be provided with this application.**

Print name:

Signature:

Position:

Date:

Company:

Print name:

Signature:

Position:

Date:

Company:

Print name:

Signature:

Position:

Date:

Company:

Print name:

Signature:

Position:

Date:

Company:

#### Question 5 – Payment

Surrender application

Surrender fee



**Important note:**

Financial assurance/provision (FA) is held by Queensland Treasury on behalf of Department of Environment and Science (DES). In order to obtain a refund of the FA, you must submit an application to DES to surrender the environmental authority and attach photo evidence of rehabilitation. Please contact DES to confirm if additional forms are required.

If the tenure does not meet the definition of a small scale mining activity and has an environmental authority, you must also submit to DES an Application for surrender or partial surrender of an environmental authority for a resource activity, a Rehabilitation Report and a Landholder Statement.

Please submit the relevant forms to Department of Environment and Science (DES) via the [Connect System](#). For more information on the DES Connect System or if you have not registered for Connect please visit the DES [website](#) ([www.environment.des.qld.gov.au/connect/](http://www.environment.des.qld.gov.au/connect/)). Alternatively you can access environmental forms online from <https://www.business.qld.gov.au/running-business/environment/licences-permits/forms-fees> and lodge via the DES postal address provided on their forms or email to [palm@des.qld.gov.au](mailto:palm@des.qld.gov.au).

**OFFICE USE ONLY CHECKLIST -**

Has statement about improvement restoration been lodged?		YES/NO/NA
Has a royalty return and/or evidence of royalty been lodged?		YES/NO/NA
Application fee has been lodged with application?		YES/NO/NA
<b><u>Receiving officer</u></b>  I confirm that: <ul style="list-style-type: none"> <li>the details on this form have been checked</li> <li>the checklist above are complete</li> <li>attachments required are correct</li> <li>correct fees have been submitted.</li> </ul> The application to surrender a permit <b>has / has not</b> provided all the information required by the legislation to be assessed.	I recommend that the application <b>should / should not</b> be received.  Name: _____  Signed: _____ Date: / /	
<b><u>Departmental Officer</u></b>  The application to surrender a permit is <b>received and can be recorded on the register</b> or <b>refused to be received</b> under s386P of the MRA, s842 of the P&G, s412 of the GHG, s364 of the GEO Act (cross out Acts that do not apply).	<b>Reasons for refused to receive:</b> _____ _____ _____ Name: _____ Signed: _____ Date: / /	

**Disclaimer**

The Queensland Government is collecting information provided on this form for the purposes of assessing the suitability of your application for total surrender of a permit and maintain the public searchable register under the section 197 of the *Mineral and Energy Resources (Common Provisions) Act 2014*. Some or all of this information may be provided to other agencies of the Queensland Government for the issuing of an environmental authority, to make register searches, extracts or copies, or to make other approvals as required under the Act. Some of this information may be provided to Queensland Treasury, the Scheme Manager under the *Mineral and Energy Resources (Financial Provisioning) Act 2018 (MERFP Act)*, or any advisors to the Scheme Manager to enable the Scheme Manager to carry out the Scheme Manager's functions under the MERFP Act. Your personal information will not otherwise be disclosed to any other third party without your consent, unless authorised or required by law.