



You may make an application for a petroleum facility licence electronically using the [MyMinesOnline](#) system.

Note: A document containing information that is false or misleading may attract a maximum penalty of 500penalty units.

Please cross where applicable .

Question 1 – Permit holder details (if more than two holders provide a separate attachment in format below)

1.1 Authorised holder (Principal holder)

Company name / surname:	<input type="text"/>		
Given name (if individual):	<input type="text"/>	ACN/ARBN:	<input type="text"/>
Address:	<input type="text"/>		
Town/City:	<input type="text"/>	State:	<input type="text"/> Postcode: <input type="text"/>
Country:	<input type="text"/>	Phone no.:	<input type="text"/>
Date of birth: (if individual):	<input type="text"/>		
Email:	<input type="text"/>		
<input type="checkbox"/> Sole tenant	Percentage holding:	<input type="text"/>	%

1.2 Other holders (if applicable)

Company name / surname:	<input type="text"/>		
Given name (if individual):	<input type="text"/>	ACN/ARBN:	<input type="text"/>
Address:	<input type="text"/>		
Town/City:	<input type="text"/>	State:	<input type="text"/> Postcode: <input type="text"/>
Country:	<input type="text"/>	Phone no.:	<input type="text"/>
Date of birth: (if individual):	<input type="text"/>		
Email:	<input type="text"/>		
<input type="checkbox"/> Tenants in common	<input type="checkbox"/> Joint tenants	Percentage holding:	<input type="text"/> %

OFFICE USE ONLY	Fees paid:	Payment Method:	<u>Receiving officer</u> I confirm that: <ul style="list-style-type: none"> the details on application form have been checked; all attachments have been submitted; correct application fees have been submitted for the relevant application type Name: _____ Signed: _____ Date: / /	
	Received at: _____	Total \$ _____		Cash <input type="checkbox"/>
	Received by: _____	APPLIC <input type="checkbox"/>		Credit Card <input type="checkbox"/>
	Date: / /	Receipt No. _____		EFTPOS <input type="checkbox"/>
	Time: AM/PM	_____		Cheque <input type="checkbox"/>

1.3 Disqualification

Indicate if the applicant, or an associate of the applicant, identifies with any of the matters considered to be relevant to deciding whether an applicant may be disqualified under [section 196C\(2\)](#) of the *Mineral and Energy Resources (Common Provisions) Act 2014* (MERC Act)?

Yes

No

Note that it is an offence to provide false or misleading information.

associate, of an applicant for a prescribed matter, means either—

- (a) an entity the decision-maker for the prescribed matter considers is in a position to control or substantially influence the applicant's affairs in connection with the prescribed resource authority the subject of the prescribed matter; or
- (b) if the applicant is a body corporate—
 - (i) a director of the applicant; or
 - (ii) if the applicant is a subsidiary of another body corporate (the **parent company**)—
 - (A) the parent company; or
 - (B) a director of the parent company.

1.4 Authorised holder representative (authorised person to act as contact for this permit)

Note: if an email is provided below, correspondence relating to this permit may be sent to you electronically from MyMinesOnline

Name:

Contact:

Address:

Town/City:

State:

Postcode:

Country:

Phone no.:

Email:

Attachments required:

- Proof of identity for each applicant (this includes individual and company certificate of registration)
- Letter of authority from all applicants for authorised holder representative to act on behalf of holders for this permit (not required if holder is an individual (not company) and representing themselves)
- If the applicant is a company, attach a document providing a list of directors and company secretary of the company (including dates of birth)

Question 2 – Application details

2.1 Local government area:

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

2.2 General locality of the application:

2.3 Permit name:

2.4 Has the facility already been constructed?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If **yes** Term of permit:

years

If **no** Proposed completion date

2.5 Is the area of the proposed licence within (or included within), the area of another petroleum authority or mining interest?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If **yes** List permits that may be impacted by authorised activities:

Permit type	Permit number	Authorised holder

Note – Restrictions on authorised activities will apply if the permit is an existing mining lease (s440)

Question 3 – Details of permit area

Specify the application area for the permit. The application can be described by **block and sub-block**, by **freeform** (coordinates) or by supplying a **shape file** electronically with application. Complete appropriate section.

3.1 Block/sub-block description

BIM/BLOCK	All	A	B	C	D	E	F	G	H	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
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Total number of sub-blocks																										

Freeform description

3.2 Provide coordinates for datum post/reference point:

**coordinates must be in latitude and longitude on GDA2020 datum*

3.3 Area description by providing details below or provide an electronic shape file using the **Shape file templates** available on our website with the application form. Refer to **Shape file guide** for more information.

Permit location, list coordinates of all corners as accurately as possible	
Latitude	Longitude
23° 51' 15.296"	147° 30' 26.641"
Coordinates capture method	
GPS device <input type="checkbox"/>	
Model/type of GPS unit	
Accuracy of GPS	+/- metres
Other <input type="checkbox"/>	
<i>eg. Derived from GeoResGlobe using a screen hit</i>	

3.4 Shape file description (attached)

Attachment requirements:

Permit description:

A statement to include:

- A description of the proposed petroleum facility land for the licence;
- The precise location of the facility, or proposed petroleum facility on the land;
- Reasons why the area of the licence is not more than the minimum area needed to adequately carry out the purpose of the facility or proposed facility.

Permit details:

- The purpose of the facility
- Whether the proposed licence is in the public interest
- Location on the proposed petroleum facility land;
- Configuration, design and construction methods; and
- Details of the work timetable proposed for the construction of the facility.

Permit activities:

- The extent and nature of activities proposed to be carried out under the licence;
- If the area of the proposed licence is within (or included within) , the area of another petroleum authority or mining interest ("Yes" has been ticked in question 2.3) provide details of possible impacts of authorised activities under the licence on authorised activities under the other petroleum authority or under the mining interest.

Capability criteria:

- The applicants financial and technical resources;
- The applicants ability to competently and safely manage the construction and operation of the proposed facility

NOTE: The applicant must comply with the land access framework under chapter 3 of the *Mineral and Energy Resources (Common Provisions) Act 2014*. For more details refer to the [website](#).

Question 4 – Obligations and declaration

WARNING: Giving false or misleading information is a serious offence.

- I have read and understood the **relevant guides**.
- I understand my obligations as an applicant/holder for a petroleum facility licence.
- I have truthfully declared all relevant details requested of me in this application.
- If any part of this form has been completed with the assistance of another person, I declare that the information as set down is true and correct and has been included with my full knowledge, consent and understanding.

Note: if this form is being signed by a person other than the current registered holder, a letter of authority or power of attorney documents must be provided with this application.

Print name:

Signature:

Position:

Date:

Company:

Print name:	<input type="text"/>	Signature:	<input type="text"/>
Position:	<input type="text"/>	Date:	<input type="text"/>
Company:	<input type="text"/>		

Print name:	<input type="text"/>	Signature:	<input type="text"/>
Position:	<input type="text"/>	Date:	<input type="text"/>
Company:	<input type="text"/>		

Print name:	<input type="text"/>	Signature:	<input type="text"/>
Position:	<input type="text"/>	Date:	<input type="text"/>
Company:	<input type="text"/>		

Question 5 – Payment

Permit application	Petroleum Facility Licence Application fee	<input type="checkbox"/>
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OFFICE USE ONLY CHECKLIST -	
Has proof of ID been lodged?	YES/NO/NA
Has a letter of authority for AHR been lodged?	YES/NO/NA
Has a shape or CSV file been provided to describe area being applied for?	YES/NO/NA
Have maps, graphical presentations been provided?	YES/NO/NA
Have all attachments for the licence including details of activities, and capability criteria been lodged?	YES/NO/NA
Application fee has been lodged with application?	YES/NO/NA
<p><u>Receiving officer</u></p> <p>I confirm that:</p> <ul style="list-style-type: none"> the details on this form have been checked the checklist above are complete attachments required are correct correct fees have been submitted. <p>The application for petroleum facility licence has / has not provided all the information required by the legislation to be assessed.</p>	<p>I recommend that the application should / should not be received.</p> <p>Name: _____</p> <p>Signed: _____ Date: / /</p>
<p><u>Departmental Officer</u></p> <p>The application for petroleum facility licence is received and can be recorded on the register or refused to be received under s842 of the P&G.</p>	<p>Reasons for refused to receive:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Name: _____</p> <p>Signed: _____ Date: / /</p>

Disclaimer

The Queensland Government is collecting information provided on and with this form to assess the suitability of the application for petroleum facility licence under the *Petroleum and Gas (Production and Safety) Act 2004* (the Act) and section 197 of the *Mineral and Energy Resources (Common Provisions) Act 2014* (MERCPC). Some or all of this information may be provided to other agencies of the Queensland Government for issuing an environmental authority, to make register searches, extracts or copies or to make other approvals as required under the relevant Act. Some of this information may be provided to Queensland Treasury, the Scheme Manager under the *Mineral and Energy Resources (Financial Provisioning) Act 2018 (MERFP Act)*, or any advisors to the Scheme Manager to enable the Scheme Manager to carry out the Scheme Manager's functions under the MERFP Act. Your personal information will not otherwise be disclosed to any other third party without your consent, unless authorised or required by law.