

Update Summary – Form 21Z Version 2

Commencement Date

The new Form 21Z Version 2 commenced on 30 November 2020.

Amendment Summary

The following amendments have been made to the form:

- Item 1 has been updated has been updated to require all of the Title References affected by a Survey Plan (rather than just the first Title Reference); and
- a slight change was made to the Directive Worksheet in item 3 (two empty rows deleted to increase space available).

Version 1, a tracked changes version and Version 2 are included below for information.

Refer to [21-4010] of [Part 21 of the Land Title Practice Manual](#) for details on the updated practice requirements for Item 1.

Transitional Period

There will be a transitional period until 28 February 2021.

The means that a Form 21Z Version 1 will continue to be accepted if deposited with a Survey Plan on or before 28 February 2021.

A Form 21Z Version 2 must be deposited with a survey plan on or after 1 March 2021.

Dealing Number

Lodger (Name, address, E-mail & phone number)

Lodger Code



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Collection of information from this form is authorised by legislation and is used to maintain publicly searchable records. For more information see the Department's website.

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1. **Plan Number**

First Title Reference

2. **No of New Lots**

No of Public Use Lots

No of Secondary Interests (e.g. Easements)

3. **Directive Worksheet**

DEPARTMENTAL OFFICE USE ONLY	LOTS	Standard		Volumetric		
Encumbrances:		Building Format		Crown		
		Standard with Common Property		Explanatory		
			QLD Globe		CTS Name check	
			Survey Certificate		Building Format Item 6 completed	
			Barcode Label		Development Approval date	
			Format of Plan		Dealing Notes	
			Form 18 Mortgagee Consent		Form 10	
			Form 18A Registered Owner		Ambulatory Boundary	
			Form 18B Planning Body Approval		Email Surveyor / Survey Group	
			All sheets lodged		CISP lodgement	
			Fees checked		Data entry	
			Allocations checked		New Title directives	
			Public Use Land			
		Park	Access	YES/NO		
		Road		YES/NO		
		No of NEW TITLES				
		Secondary Interests				

TRACKED CHANGES FROM VERSION 1 TO VERSION 2

QUEENSLAND TITLES REGISTRY
Land Title Act 1994 and Land Act 1994

PLAN COVER SHEET

FORM 21Z Version 42

Dealing Number

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1. Plan Number

First Title References

2. No of New Lots

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No of Secondary Interests (e.g. Easements)

3. Directive Worksheet

DEPARTMENTAL OFFICE USE ONLY		LOTS	Standard	Volumetric	
Encumbrances:			Building Format	Crown	
			Standard with Common Property	Explanatory	
			QLD Globe	CTS Name check	
			Survey Certificate	Building Format Item 6 completed	
			Barcode Label	Development Approval date	
			Format of Plan	Dealing Notes	
			Form 18 Mortgagee Consent	Form 10	
			Form 18A Registered Owner	Ambulatory Boundary	
			Form 18B Planning Body Approval	Email Surveyor / Survey Group	
	Associated Dealings:			All sheets lodged	CISP lodgement
				Fees checked	Data entry
				Allocations checked	New Title directives
				Public Use Land	
				Park	Access YES/NO
				Road	YES/NO
				No of NEW TITLES	
				Secondary Interests	

Dealing Number

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1. Plan Number

Title References

2. No of New Lots

No of Public Use Lots

No of Secondary Interests (e.g. Easements)

3. Directive Worksheet

DEPARTMENTAL OFFICE USE ONLY	LOTS	Standard		Volumetric	
Encumbrances:		Building Format		Crown	
		Standard with Common Property		Explanatory	
		QLD Globe		CTS Name check	
		Survey Certificate		Building Format Item 6 completed	
		Barcode Label		Development Approval date	
		Format of Plan		Dealing Notes	
		Form 18 Mortgagee Consent		Form 10	
		Form 18A Registered Owner		Ambulatory Boundary	
		Form 18B Planning Body Approval		Email Surveyor / Survey Group	
	Associated Dealings:		All sheets lodged		CISP lodgement
			Fees checked		Data entry
			Allocations checked		New Title directives
			Public Use Land		
			Park	Access	YES/NO
			Road		YES/NO
			No of NEW TITLES		
			Secondary Interests		