



Mineral Resources Act 1989, Petroleum and Gas (Production and Safety) Act 2004, Petroleum Act 1923, Geothermal Energy Act 2010 and Greenhouse Gas Storage Act 2009

You may make an application to renew your permit electronically using the [MyMinesOnline](#) system.

Note: A document containing information that is false or misleading may attract a maximum penalty of 200-500 penalty units.

Please read the **Permit renewal guide** ('the guideline') and the permit expiry pack that was provided to the permit holder before completing this application. Please use a pen, and write neatly using **BLOCK LETTERS** Cross where applicable . Where insufficient space anywhere on this form, attach a separate page.

Question 1 – Permit and holder details

Permit number (eg ML01234): Current expiry date:

Renewal term requested Years OR Proposed renewal expiry date

Detail the current holder(s)

	Holder 1	Holder 2	Holder 3
Company Name/surname:			
Given name (if individual):			
ACN/ARBN			
Address:			
Town/City:			
State:			
Postcode:			
Country:			
Phone:			
Email:			
% Holding:			

OFFICE USE ONLY	Fees paid:	Payment Method:	Receiving officer I confirm that: <ul style="list-style-type: none"> the details on application form have been checked; all attachments have been submitted; correct application fees have been submitted for the relevant application type Name: _____ Signed: _____ Date: / /	
	Received at: _____	Total \$ _____		Cash <input type="checkbox"/>
	Received by: _____	APPLIC <input type="checkbox"/>		Credit Card <input type="checkbox"/>
	Date: / /	Penalty <input type="checkbox"/>		EFTPOS <input type="checkbox"/>
Time: AM/PM	Receipt No. _____	Cheque <input type="checkbox"/>		

Petroleum lease and authority to prospect additional questions

Has the applicant lodged a notice of discovery and commercial viability, in relation to any reservoir in the permit area?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Has the Minister obtained an independent viability assessment for the permit?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Has the applicant been directed by the Minister to apply for a petroleum lease?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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1923 Act authority– Do you want to replace the permit being renewed with a permit granted under the *Petroleum and Gas (Production and Safety) Act 2004*?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If yes, you must lodge a replacement permit application form with the department

Pipeline licence, petroleum facility licence – Are there proposed changes to your licence?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If yes, provide a statement detailing these changes.

Mining lease

Select ML category

Corundum, gemstones and other precious stones	<input type="checkbox"/>	Coal	<input type="checkbox"/>
Elluvial, colluvial and alluvial gold and elluvial, colluvial and alluvial tin	<input type="checkbox"/>	Other minerals	<input type="checkbox"/>

Mining lease/mining claim - Is there a condition on the permit that prevents it from being renewed?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If yes, provide a statement detailing why the mining lease should be renewed despite this condition.

Attachments required for all permit types:

• **Renewal justification statement** - A statement providing reasons for seeking renewal, reasons for proposed term, reasons for the size and shape of the permits area and details of the workable quantities of minerals within permit area.

• **Public interest statement** (optional) - This statement is your opportunity to provide information to support your application when the Minister is considering the public interest impacts on your proposed project.

Attachments required for specific permit types:

• **MDL additional statement** - Provide a statement of reasons seeking renewal of the MDL rather than applying for a mining lease.

• **ML/MC additional statement** - Provide a statement detailing why the mining lease or mining claim should be renewed despite being subject to a condition that prevents it from being renewed.

• **PPL/PFL** – Provide a statement detailing changes proposed for the licence

Question 2 – Holder obligations

For all permit types, the current holder(s) must confirm that they have met all relevant obligations below:

All statutory reporting for the permit has been provided and accepted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	All royalty returns have been submitted and royalty as prescribed has been paid	<input type="checkbox"/> Yes	<input type="checkbox"/> No
All rent has been paid	<input type="checkbox"/> Yes	<input type="checkbox"/> No	All local government charges and penalties have been paid (if applicable)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
			Security payments have been made	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Attachments required for all permit types:	
• (if 'no' has been selected above) - Statement providing details of how holder will address the obligation/s.	<input type="checkbox"/>
• Obligation history statement - This statement needs to outline if holders have complied with conditions of the permit (including work program, development plan conditions) and outline why application should still be considered if holders have not complied and demonstrating holder substantial compliance.	<input type="checkbox"/>
Attachments required for specific permit types:	
• Mining claim obligation history statement - A checklist is available on the Departments website for mining claim holders to comply with this requirement	<input type="checkbox"/>

Question 3 – Land information

Overlapping requirements that may apply to your application are outlined under either the Mineral Resources Act 1989, Petroleum and Gas (Production and Safety) Act 2004, or chapter 4 of the Mineral and Energy Resources (Common Provisions) Act 2014.

Overlapping tenure - Petroleum lease

Is the area of the petroleum lease within an area of-

		Is the permit a coal or oil shale permit	If yes - <u>attachments</u> required if Chapter 3 of the <i>Petroleum and Gas (Production and Safety) Act 2004</i> overlapping provisions apply to the petroleum lease:
Exploration permit or mineral development licence	<input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<ul style="list-style-type: none"> • CSG Statement • Statement addressing CSG assessment criteria
Mining lease	<input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<ul style="list-style-type: none"> • CSG Statement
Both	<input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<ul style="list-style-type: none"> • CSG Statement • Statement addressing CSG assessment criteria
Neither	<input type="checkbox"/>		

Mining lease - Is the holder of the coal or oil shale mining lease also a holder of the petroleum lease?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Relinquishment - Exploration permit – Have you identified the sub-blocks to be relinquished at the time of renewal lodgement with an acknowledgement that it will be lodged separately within the statutory timeframe?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If yes to above, the following attachments may be provided with renewal application:	
Relinquishment notice - notice must detail sub-blocks to be retained	<input type="checkbox"/>
Copy of surrender of environmental authority form (original is lodged with the Department of Environment and Science)	<input type="checkbox"/>

Consultation plan – Greenhouse gas and geothermal permits -

Attachments required:	
Landholder consultation plan - Provide a statement about how and when the holders propose to consult with, and keep informed, each owner and occupier of private or public land during the renewed term	<input type="checkbox"/>

Overlapping tenure - Mining lease

Is this mining lease a coal or oil shale mining lease (excluding mineral hydrocarbon mining leases)?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Is the area of the mining lease within an area of:

		Attachments required if Chapter 8 of the <i>Mineral Resources Act 1989</i> overlapping provisions apply to the mining lease:
Authority to prospect	<input type="checkbox"/>	<ul style="list-style-type: none"> • CSG Statement • Statement addressing CSG assessment criteria
Petroleum lease	<input type="checkbox"/>	<ul style="list-style-type: none"> • CSG Statement
Both	<input type="checkbox"/>	<ul style="list-style-type: none"> • CSG Statement • Statement addressing CSG assessment criteria
Neither	<input type="checkbox"/>	

Compensation agreements - Mining lease and mining claim

Is a compensation agreement required for this permit?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If no, provide a statement detailing why a compensation agreement is not required

Continue to Land parcel details section

Is there a valid compensation agreement (or determination) in place applying to every land parcel covered by the permit area including access to the permit?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If no - How do you intend to ensure that the compensation agreements will be filed with the department?

Continue to negotiate with land holders	<input type="checkbox"/>	Apply for a determination of compensation from the Land Court	<input type="checkbox"/>
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Have all compensation payments been made and all compensation works carried out as detailed in the compensation agreement provided to the department?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If no, provide an explanation why the compensation payments or works have not been carried out.

Attachments required for specific permit types:

Signed compensation agreements with landholders, request for determination by Land Court or statement advising of negotiations taken place and expected date of lodgement.

Note: compensation agreements are not a dutiable transaction under the Duties Act 2001 therefore, stamp duty is not required on compensation agreements.

Question 4 – Native title

Please ensure that you have read and understood the **Guide to the native title process** and supporting policies located on the departments website.

Was the permit originally granted subject to an agreement?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Can the permit be renewed under the existing agreement?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If yes -attachment required for all permit types:

Native title agreement showing the provision to allow renewal

*Note: A new native title process is required for all permits granted under the **Alternative State Provisions (ASPs)** including those where renewal was addressed in negotiated agreements.*

If no - Please elect which native title process you wish to undertake.

Option 1	Exclusive		<input type="checkbox"/>
Option 2	Expedited *	Advertising cost required	<input type="checkbox"/>
		Wholly within a determined native title claim – No advertising cost required	<input type="checkbox"/>
Option 3	Expedited * and ILUA (existing, private or state ILUA)	Advertising cost required	<input type="checkbox"/>
		Name: _____ or _____	
		Number: _____	
		Wholly within a determined native title claim – No advertising cost required	<input type="checkbox"/>
Option 4	Right to negotiate	Advertising cost required	<input type="checkbox"/>
		Wholly within a determined native title claim – No advertising cost required	<input type="checkbox"/>
Option 5	Right to negotiate and ILUA (existing, private or State ILUA)	Advertising cost required	<input type="checkbox"/>
		Requires monthly updates be submitted to the department (for new private ILUA)	<input type="checkbox"/>
		Wholly within a determined native title claim – No advertising cost required	<input type="checkbox"/>
Option 6	New Private ILUA	Requires monthly updates be submitted to the department	<input type="checkbox"/>
Option 7	Opt into existing private ILUA	Name: _____	<input type="checkbox"/>
		Number: _____	
Option 8	State ILUA	Name: _____	<input type="checkbox"/>

* Native title protection conditions apply

If you have elected to undertake a native title option that requires advertising, please select which advertising method you wish to undertake from one of the options below and submit payment with this application:

Multiple advertisement (batched advertising) \$1000.00 or \$500.00 for mining claims	<input type="checkbox"/>
Single advertisement \$3000.00	<input type="checkbox"/>
I agree to my application being advertised with the expedited or right to negotiate native title process *	<input type="checkbox"/>

* The department will provide you a copy of the advertisement prior to publication.

Attachments required for all permit types:

Private ILUA or extract of private ILUA (Option 5 and 7)

Opt in deed for ILUA (Option 5,7 and 8)

Question 5 – Mining, work program and development plan

Exploration permit and authority to prospect

1. Select the type of work program you will be submitting with this application:

<input type="checkbox"/> Activities-based work program	<input type="checkbox"/> Outcomes-based work program
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2. Complete the work program template with details of activities to be undertaken or the outcomes to be pursued for the term you are applying for. [Work program templates](#) are available from the Department's website for mineral, coal, petroleum and gas permits.

3. Provide a work program rationale to support the proposed work program.

4. If your application for renewal is for a permit within a minerals exploration project, you are required to submit an up to date [project status workbook](#) (*Exploration permit minerals project status – under Templates*) for all permits in the project.

Mining lease for minerals and mining claim permits

Complete mining/work program template with details of activities to be undertaken. - *Mining/work program templates are available from the Department's website for these permits.*

Mining lease for coal or oil shale, petroleum, gas geothermal lease

1. Provide details about the proposed development plan you intend to carry out for this permit.

Start date:		End date:	
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2. Provide a statement about whether the current development plan for the permit has been complied with.

3. If the plan has not been complied with, provide a statement detailing the reasons for non-compliance with the current development plan.

4. Provide a later development plan for the permit. - [Development plan guidelines](#) are available from the Department's website.

Petroleum lease

If you are intending to commercially produce petroleum in the next five (5) years, you must supply targeted production figures. - *Production figures table is available from the Department's website.*

Attachments required for all permit types:

Exploration permit, Mineral development licence, Authority to prospect: Rationale for the work program

Exploration permit, Mineral development licence, Authority to prospect: Later work program

Mining lease coal/oil shale, Petroleum lease: Later development plan and statements

Mining lease mineral, Mining claim: Mining program/work program

Petroleum lease: Targeted production figures (if applicable)

Question 6 – Financial and technical capability

Please tick one of the below statements and attach the required financial and technical documents and statements according to your exploration and mining history. *Note: These statements are not required for mining claims.*

<p>I/we have more than five (5) years history in Queensland with a good compliance record.</p> <p>Financial information: Financial capability statement</p> <p>Details of other financial commitments in relation to activity in Queensland</p> <p>Technical information: Technical capability statement</p> <p>Details of other human / technical resource commitments in relation to activity in Queensland</p> <p>Third party declaration (if a third party is providing resources for your program)</p>	<p>I/we have less than five (5) years compliance and history in Queensland or do not wish to rely on my/our history.</p> <p>Financial information: Financial capability statement</p> <p>Supporting evidence</p> <p>Details of other financial commitments in relation to activity in Queensland</p> <p>Technical information: Technical capability statement</p> <p>Details of other human / technical resource commitments in relation to activity in Queensland</p> <p>Third party declaration (if a third party is providing resources for your program)</p> <p>Supporting evidence</p>
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Question 7 –Obligations and declaration

WARNING: Giving false or misleading information is a serious offence.

- I have read and understood the **Permit renewal guide and resources legislation**.
- I understand my obligations as an applicant/holder for the permit.
- I have truthfully declared all relevant details requested of me in this application.
- If any part of this form has been completed with the assistance of another person, I declare that the information as set down is true and correct and has been included with my full knowledge, consent and understanding.

(if additional signatures, attach a separate piece of paper)

Print name: Signature:

Position: Date:

Company:

Print name: Signature:

Position: Date:

Company:

Print name: Signature:

Position: Date:

Company:

Print name: Signature:

Position: Date:

Company:

I wish to receive an email confirmation of receipt of this application Provide email address below-

Email:

Question 8 – Payment

Permit renewal application	Renewal fee	<input type="checkbox"/>	Late lodgement fee	<input type="checkbox"/>
Native title	Multiple advertisement (batched advertising)	<input type="checkbox"/>	Single advertisement	<input type="checkbox"/>

Late lodgement fee is 10 times the renewal fee and is applicable if the renewal application is submitted outside the renewal period for coal mining leases and petroleum, gas and geothermal permits. Note, if the permit is lodged outside the renewal period for a petroleum, gas or geothermal permit the renewal fee and a late lodgement fee is required (i.e. 11 times the renewal fee)

OFFICE USE ONLY CHECKLIST	
QUESTIONS RELATE TO ALL PERMITS EXCEPT WHERE STATED:	Yes/No/NA
Has the application been lodged within the allowable renewal period?	
Has a valid Late lodgement statement been provided (late applications only)?	
Have all holders consented to the renewal?	
MDL - Has the applicant provided an acceptable Statement of reasons for not applying for a mining lease?	
ML/MC – Has a Statement been provided detailing why the permit should be renewed despite being subject to a condition that prevents it from being renewed?	
Holder obligations: has a statement been provided outlining how the particular obligation will be met (obligations include royalty, rental, local government charges, reporting)	
Has an acceptable obligation history statement been lodged?	
MC – Has a MC obligation history statement (checklist) been provided?	
Land information: PL - Has holder completed petroleum overlapping requirements and submitted a CSG statement and Statement addressing the CSG assessment criteria (if applicable)?	
EP/P&G - If the holder intends on relinquishing area, has a relinquishment notice and surrender of EA form been provided?	
GHG/GEO – Has a Landholder consultation plan been provided?	
ML - Has holder completed mining lease overlapping requirements and submitted a CSG statement and Statement addressing the CSG assessment criteria (if applicable)?	
ML - Has the applicant provided an explanation why compensation agreement is not required?	
ML - Has the applicant provided copies of all finalised compensation agreements for the proposed term?	
ML - If compensation has been finalised, has applicant indicated the process to reach a compensation determination?	
ML/MC/MDL – Has the land parcel details been provided?	
Native title: Has the applicant provided the native title agreement allowing for renewal of the permit?	
Has the applicant identified the NT process to be undertaken (if applicable)?	

OFFICE USE ONLY CHECKLIST - CONTINUED	
Work/mining programs and development plans: Has a work, mining program or development plan been lodged?	
Does the work, mining program or development plan meet the department's requirements?	
EP – Has a work program rationale been lodged?	
Financial and technical capability (not required for MC) Has the applicant provided all required attachments to demonstrate the financial and technical capability for the permit holders?	
Application fee, native title advertising fee and late penalty (if applicable) have been lodged with application?	
<p><u>Receiving officer</u></p> <p>I confirm that:</p> <ul style="list-style-type: none"> • the details on this form have been checked • the checklist above are complete • attachments required are correct • correct fees have been submitted. <p>The application to renew a permit has / has not provided all the information required by the legislation to be assessed.</p>	<p>I recommend that the application should / should not be received.</p> <p>Name: _____</p> <p>Signed: _____ Date: / /</p>
<p><u>Departmental Officer</u></p> <p>The application to renew a permit is received and can be recorded on the register or refused to be received under s386Pof the MRA, s842 of the P&G, s120 of the 1923 Act, s412 of the GHG, s364 of the GEO Act (cross out Acts that do not apply).</p>	<p>Reasons for refused to receive:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Name: _____</p> <p>Signed: _____ Date: / /</p>

Disclaimer

The Queensland Government is collecting information provided on this form for the purposes of assessing the suitability of your application to renew a permit and maintain the public searchable register under the *Mineral Resources Act 1989 (MRA)* *Petroleum and Gas (Production and Safety) Act 2004 (P&G)*, *Petroleum Act 1923 (PET)*, *Geothermal Energy Act 2010 (GEA)*, *Greenhouse Gas Storage Act 2009 (GHG)* and *Mineral and Energy Resources (Common Provisions) Act 2014 (MERCPC)*. Some or all of this information may be provided to other agencies of the Queensland Government for the issuing of an environmental authority, to make register searches, extracts or copies under section 199 of the MERCPC, or to make other approvals as required under the Act. Some of this information may be provided to Queensland Treasury, the Scheme Manager under the *Mineral and Energy Resources (Financial Provisioning) Act 2018 (MERFP Act)*, or any advisors to the Scheme Manager to enable the Scheme Manager to carry out the Scheme Manager's functions under the MERFP Act. Your personal information will not otherwise be disclosed to any other third party without your consent, unless authorised or required by law.