

Operational policy

Application to vary work program conditions of an exploration permit

MIN/2015/1246

20 December 2022

Version 1.09

1. Purpose

This policy clarifies the limited circumstances in which a variation of conditions of an exploration permit (EP) would be considered.

The department is committed to respecting, protecting and promoting human rights. Under the *Human Rights Act 2019*, the department has an obligation to act and make decisions in a way that is compatible with human rights and, when making a decision, to give proper consideration to human rights. To the extent an act or decision under this document may engage human rights under the *Human Rights Act 2019*, regard will be had to that Act in undertaking the act or making the decision.

2. Background

An EP holder is required to comply with all permit conditions imposed under the MRA¹ and carry out the activities or pursue the outcomes of the approved work program stated for the term to the extent reasonable in all the circumstances.²

Outcomes-based work programs allow explorers to adjust activities in response to exploration results without the need to seek approval from the department to change the work program activities. There is no need to apply to vary the work program condition of an EP that has an outcomes-based work program.

A work program for competing applications or tender processes for the grant of new EPs will be activities-based. This type of work program contains specific activities proposed to be undertaken over the initial term of the EP by the applicant. The successful applicant is then obliged to undertake these activities, without the ability to vary them over the initial term of the EP. The work program types for EPs are more fully described in Work program guideline (MRA).

The holder of an EP may make an application to vary the conditions of an EP under section 141C, if the variation is necessary because of:

¹ *Mineral Resources Act 1989*, s 141.

² *Mineral Resources Act 1989*, s 141(1)(a).

- an exceptional event affecting the existing permit; or
- circumstances arising from the existing permit forming part of an exploration project.

Refer to Operational policy, [MIN/2015/1313, Exceptional circumstances and exceptional events](#).

3. Policy determination

3.1 Application to vary work program conditions

An EP holder should make an application to vary the work program conditions of an EP **as soon as they become aware** of the need for the amendment. To facilitate timely assessment an application should be made at least **two months** before the end of the year to which the changes apply.

An application must include supporting documentation including a statement detailing:

- the variation sought (i.e., year of tenure, current commitment and the proposed amendment);
- the activities or outcomes undertaken for the current term to date;
- if the variation is required due to an exceptional event, describe the exceptional event that has prevented the holder from meeting the current conditions;
- if the variation is required as the EP is part of an exploration project, the reason for the variation of work program conditions;
- the attempts made to meet the conditions; and
- any changes to technical or human resources to support the new rationale.

The EP holder must ensure that comprehensive information provided in support of the variation sought is equivalent to the standard expected of a new application for grant under sections 133, 136E, and 136R of the MRA. Failure to provide this information may result in the application being refused.

Before applying, the holder should use the self-assessment checklist to determine if they will meet the requirements of the MRA and this policy. The checklist is part of the application form.

3.2 Decision on application to vary work program condition

In deciding an application to vary a work program condition, the decision maker will consider if:

- an exceptional event has prevented the holder completing the work program;
- the proposed variation will distribute the work program commitments over one or more other EPs within the exploration project;
- the variation is an alternative work activity that is of equal or greater value and meets or exceeds the objective of the original work program; and
- the permit holder has substantially complied with all other conditions and requirements for an EP under the MRA; for example, outstanding reports or rental payments.

The Minister may impose, remove or vary any type of conditions if there has been an exceptional event without the request of the holder of the permit (refer to Operational policy, [MIN/2020/5324, Minister's power to impose, vary or remove a condition](#)).

Document information

Availability: External

Location: Business Industry Portal

Owner and approver: Deputy Director-General, Georesources Division

Related documents: This policy should be read in conjunction with the Operational policy [MIN/2015/1252, Project-based exploration administration](#), and Operational policy [MIN/2015/1313, Exceptional circumstances and exceptional events](#).

Contacts: For help and information contact the Mineral Assessment Hub on (07) 4936 0169 or email MineralHub@resources.qld.gov.au or the Coal Assessment Hub on (07) 4447 9230 or email CoalHub@resources.qld.gov.au.

Disclaimer

The purpose of this policy is to provide a framework for consistent application and interpretation of the legislation administered by the department. Policies may be applied flexibly where individual circumstances require an alternative application of policy. Where this policy, or part of this policy, is inconsistent with relevant legislation, the legislation will prevail to the extent of the inconsistency. While this document has been prepared with care it contains general information and does not profess to offer legal, professional or commercial advice. The Queensland Government accepts no liability for any external decisions or actions taken on the basis of this document. Persons external to the Queensland Government should satisfy themselves independently and by consulting their own professional advisors before embarking on any proposed course of action.